



Notice to Patients

Your Appointment is scheduled on _____ at _____.

****Please note: Payment is due at time of service****

Things you will need a the time of your appointment:

- All current insurance cards; including prescription cards.
- Drivers License
- Completed New Patient Packet
 - Must be completed in **BLACK** pen.
 - Bring completed packet to appointment. The receptionist will ask for it when you check in.
 - If the packet is not filled out, you must arrive 45 minutes prior to your appointment time to complete the packet. ***Not doing this could result in your appointment being rescheduled.***
- All medical records that would pertain to the reason why you are being seen.

Your first appointment usually lasts about an hour. At this appointment, your health history will be discussed in detail as well as the reason for the visit. There will also be a physical exam. Lab work and diagnostic imaging may be ordered at this time.

The second visit generally consists of a scanning ultrasound to aid in the diagnostic process.

The third visit is a comprehensive appointment. All available records, lab work, X-Rays, scanning images, etc. will be reviewed and discussed, as well as available treatment plan options.

Please plan to arrive 30 minutes early for your appointment.

We look forward to seeing you!

Note: Please be aware that we are not a pain management clinic. We do not guarantee pain medications. To learn more about this, you may visit our website at <https://managearthritis.net>

Signature: _____

Date: _____



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Diplomate of The American Board of Rheumatology

Pocatello Office
1448 East Center Street, STE E
Pocatello, Idaho 83201

Rigby Office
711 Rigby Lake Drive, STE 1400
Rigby, Idaho 83442

Ph: 208-234-1300 Fax: 208-234-1333

Website: <http://managearthritis.net>

Last Name _____ First Name _____ Middle Initial _____

Date of Birth _____ Age _____ Birth Place _____ Social Security # _____

Address _____ City _____ State _____ ZIP _____

Home Phone # _____ Cell Phone # _____

Email Address _____

Employer _____ Work Phone # _____

Emergency Contact Name _____ Relationship _____ Phone# _____

MARITAL STATUS: Single / Separated / Married / Life Partner / Divorced / Widowed

Race (please circle one) American Indian / Asian / African American / White (Caucasian) / Hispanic / Latino / Other

Preferred Language _____

Referring Physician _____

Primary Care Physician _____

Preferred Pharmacy _____

Do you have an Advanced Directive (Living Will)? No _____ yes _____

Are you currently under HOSPICE CARE or receiving care at a Skilled Nursing Facility (SNF)? YES___NO___

INSURANCE INFORMATION:

Primary Insurance _____ Policy Holders Name _____

Policy Holders Date Of Birth _____ Sex _____ Employer _____

Policy# _____ Group# _____

Secondary Insurance _____ Policy Holders Name _____

Policy Holders Date Of Birth _____ Sex _____ Employer _____

If there is any change in your personal information (ie. Marriage, divorce, change in address or phone number, etc.) you are responsible for notifying our office immediately **in writing** to update your records. Thank you.

Signature: _____

Date: _____



MEDICAL HISTORY (please circle all that apply):

Cancer (type) _____ When diagnosed: _____

Psychiatric Problems (type) _____ Heart Problems (type): _____

Fractures _____

- | | | | |
|-----------------|----------------|---------------------|------------------------|
| Hyperthyroidism | Hypothyroidism | Hyperparathyroidism | High Blood Pressure |
| Cataracts | Diabetes | Headaches/Migraines | Arthritis-unknown type |
| Glaucoma | Anemia | Emphysema | Rheumatic Fever |
| Pneumonia | Tuberculosis | Stomach Ulcers | Rheumatoid Arthritis |
| HIV/AIDS | Asthma | Stroke | Ankylosing Spondylitis |
| Iritis | Gout | Psoriasis | Psoriatic Arthritis |
| Jaundice | Epilepsy | Lupus | Childhood Arthritis |
| Crohn's Disease | Scleroderma | Sjogren's Disease | Fibromyalgia |
| Goiter | Osteopenia | Osteoporosis | Osteoarthritis |
| Kidney Disease | Colitis | Depression | Hepatitis |

Other _____

Natural or Alternative Therapies used (chiropractor, magnets, massage, acupuncture, meditation): _____

ALLERGIES/INTOLERANCES:

Medication/Other	Type of Reaction

SURGICAL HISTORY:

Month/Year	Type of Surgery	Reason for Surgery

HOSPITALIZATIONS: Within the last year

Month/Year	Reason (include ER visits and admissions)

Signature: _____

Date: _____

FAMILY HISTORY: (grandparents, parents, siblings, children)

Cancer (type) _____ Psychiatric Problems (type) _____

Heart Problems (type): _____ Fractures (Hip/Wrist) _____

Hyperthyroidism	Hypothyroidism	Hyperparathyroidism	High Blood Pressure
Cataracts	Diabetes	Headaches/Migraines	Arthritis-unknown type
Glaucoma	Anemia	Emphysema	Rheumatic Fever
Pneumonia	Tuberculosis	Stomach Ulcers	Rheumatoid Arthritis
HIV/AIDS	Asthma	Stroke	Ankylosing Spondylitis
Iritis	Gout	Psoriasis	Psoriatic Arthritis
Jaundice	Epilepsy	Lupus	Childhood Arthritis
Crohn's Disease	Scleroderma	Sjogren's Disease	Fibromyalgia
Goiter	Osteopenia	Osteoporosis	Osteoarthritis
Kidney Disease	Colitis	Depression	
Other _____			

SOCIAL HISTORY:

EDUCATION (circle highest level attended): High School 9 10 11 12 College 1 2 3 4 Grad School _____

Occupation: _____ Number of hours worked/per week (average): _____

Do you smoke? yes / no / sometimes Are you interested in quitting? _____

Do you chew tobacco? yes / no / sometimes

Do you exercise? yes / no / sometimes

Do you sleep well at night? yes / no / sometimes

Do you wake up feeling rested? yes / no / sometimes

Do you drink caffeinated beverages? yes / no / sometimes If yes, how much per day? _____

Do you drink alcohol? yes / no / sometimes If yes, what kind? _____ How often? _____

Do you use drugs for reasons other than medical? Yes / no / sometimes If yes, please explain _____

Please shade the areas where you experience pain

Briefly describe your present symptoms: _____

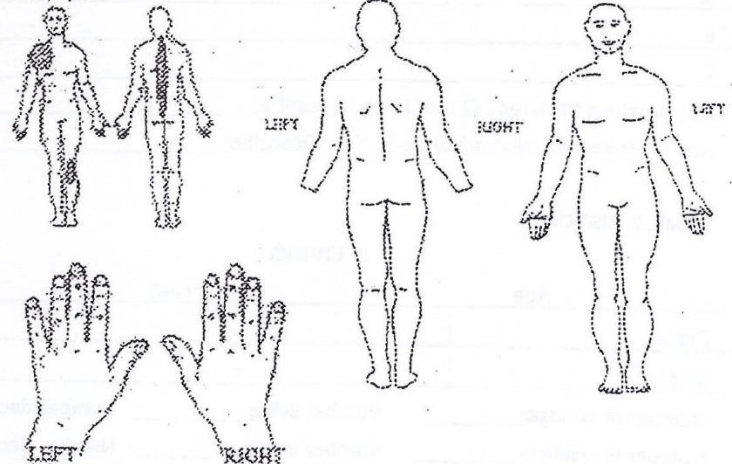
Date (approximate) symptoms began: _____

List any treatment for the symptoms

(physical therapy, surgery, injections): _____

List any other practitioners you have seen for this problem:

Example:



Signature: _____

Date: _____



Multi-Dimensional Health Assessment Questionnaire

Please place a check (✓) in the appropriate spot to indicate the amount of pain you are having today in each of the joint areas listed below:

	<u>None</u>	<u>Mild</u>	<u>Moderate</u>	<u>Severe</u>		<u>None</u>	<u>Mild</u>	<u>Moderate</u>	<u>Severe</u>
<u>Left Fingers</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Fingers</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Wrist</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Wrist</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Elbow</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Elbow</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Shoulder</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Shoulder</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Hip</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Hip</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Knee</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Knee</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Ankle</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Ankle</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Left Toes</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Right Toes</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
<u>Neck</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Back</u>	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

*** Our office uses an automated system to remind you of your upcoming appointments and to also contact you in regards to your account and health information. ***

Preferred number to call for appointment reminders: Home Cell Work

Would you also like to receive a text message reminder? Yes No

Do you authorize personal health information to be left via voicemail or text? Yes No

Please provide the best phone number to receive direct communications via our office _____

I authorize Arthritis Specialty Center to send me calls and/or texts for my upcoming appointments and to communicate about information on my account and my health information.

OFFICE USE ONLY

- Advance Directive (once a year) (≥ 65) NO ____ YES ____
- RA Disease Activity (every visit)
(RAPID3 Score) Low (0-6) / Mod (6.1-12) / Sev (>12)
- RA Glucocorticoid Management (every visit)
No Glucocorticoid / $<10\text{mg}$ / $>10\text{mg}$ (documented)
- FALL Risk Assessment (once a calendar year) (≥ 65)
Falls in the last year ____ Did injury occur? NO ____ YES ____
- Medication reconciliation
- Height/Weight in vitals – If abnormal BMI, additional charting needed
(BMI Normal Range ≥ 18.5 to <25 kg/m²)
- Tuberculosis Monitoring – If on TNF, additional charting needed

Provider Orders: _____

BP	HR	TEMP	O2	WT	HT
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Signature: _____

Date: _____

FOR OFFICE USE ONLY

1. Kiosk Data (0-10):

1=0.3	16=5.3
2=0.7	17=5.7
3=1.0	18=6.0
4=1.3	19=6.3
5=1.7	20=6.7
6=2.0	21=7.0
7=2.3	22=7.3
8=2.7	23=7.7
9=3.0	24=8.0
10=3.3	25=8.3
11=3.7	26=8.7
12=4.0	27=9.0
13=4.3	28=9.3
14=4.7	29=9.7
15=5.0	30=10

2. PN (0-10):

3. PTGL (0-10):

RAPID 3 (0-30)

Cat:

HS = >12

MS = 6.1-12

LS = 3.1-6

R = ≤ 3



AUTHORIZATION FOR DISCLOSURE OF PATIENT INFORMATION

Date of Request: _____

Patient's Name: _____ Date of Birth: _____ * LAST 4 SSN _____

Address: _____ City/State/Zip _____

I authorize Arthritis Specialty Center to **RELEASE** or **OBTAIN** information from the following family members, individuals, or health care providers:

Please provide FIRST and LAST name:

1. Name _____ Phone _____ City _____

2. Name _____ Phone _____ City _____

3. Name _____ Phone _____ City _____

4. Name _____ Phone _____ City _____

5. Name _____ Phone _____ City _____

6. Name _____ Phone _____ City _____

7. Name _____ Phone _____ City _____

8. Name _____ Phone _____ City _____

***AUTHORIZATION VALID FOR:**

This request **and** any **future requests** until I am no longer a patient at Arthritis Specialty Center or I have revoked this request in writing. _____ (initials).

I understand that:

- My right to healthcare treatment is not conditioned on this authorization
- I may cancel this authorization at any time by submitting a written request to the address provided at the top of this form, except where a disclosure has already been made in reliance on my prior authorization
- If the person or facility receiving this information is not a health care or medical insurance provider covered by privacy regulations, the information stated above could be redisclosed
- Release of HIV-related information, mental health related care, or substance abuse diagnosis and treatment information requires additional authorization.
- **The first copy of your records will be provided free of charge. A charge will be applied for each additional copy.**

Signature of patient: _____ Date: _____

*YOU ARE ENTITLED TO A COPY OF THIS DOCUMENT *

Signature: _____

Date: _____



FINANCIAL RESPONSIBILITY POLICY

Your insurance policy is a contract between you and your insurance company, not our office. All fees are due at the time treatment is provided. As a courtesy, our office will bill your primary and secondary insurance. Your insurance may pay all or part of your financial obligation to Arthritis Specialty Center. However, you are responsible to see that all accounts are completely paid within 90 days. At 90 days, if the undersigned fails to pay the FULL AMOUNT for goods or services rendered, a reasonable collection fee will be assessed and the account will be turned over to a collection agency.

As our patient, you are responsible for all authorizations or referral's needed to seek treatment in this office.

It is very important for you to understand that it is impossible for our office to know what your particular insurance plan will cover, what it will allow, or what it will pay for services we render to you. Many times your insurance company will not provide this information until after we receive the Explanation of Benefits (EOB) from them. Therefore, by becoming a patient of Arthritis Specialty Center you assume complete and total responsibility for all charges.

- I understand and accept financial responsibility for payment of all accounts with Arthritis Specialty Center.

Signature of patient or responsible party _____

Patient's Name (Printed) _____

CONSENT TO TREATMENT

I hereby give permission for the providers of Arthritis Specialty Center to examine and render medical treatment, and to provide to referring/consulting physician, insurance companies, their representatives, or my attorney, information they may require regarding my condition while under treatment. I also agree to follow ALL prescribed treatment. I authorize the release of any information required or acquired in the course of examination or treatment.

- I consent to treatment.

Signature of patient or responsible party _____

PATIENT PRIVACY ACKNOWLEDGEMENT

Our practice is dedicated to maintaining the privacy of your Individually Identifiable Health Information (IIHI). In conducting our business, we will create records regarding you and the treatment and services we provide to you. We are required by law to maintain the confidentiality of health information that identifies you. We also are required by law to provide you with this notice of our legal duties and the privacy practices we maintain in our practice concerning your IIHI. By federal and state law, we must follow the terms of the notice of privacy practices that we have in effect at the time. If you would like to review our privacy practices in more detail please ask our staff. A copy is available in the waiting room. The Provider's Privacy contact Officer for Arthritis Specialty Center is Amanda Hernandez.

I hereby acknowledge that I have been presented this notice of Privacy Practices, and consent to treatment.

Signature of patient or responsible party _____

Patient's Name (Printed) _____ Date _____

Signature: _____

Date: _____